Project Plan: Faith & Order Papers Digitization

Project name	The Faith and Order Papers Digital Edition
Description	An integrated, fully searchable online research collection of the 300 documents in the Faith and Order Papers, made available through libraries or individual subscription and updated annually.
Audience/market	Scholars in religious studies and theology; librarians; student researchers; some professionals in ecumenical settings. The readership or users for this material can be reached primarily through college, university, and seminary libraries, as well as some additional individual subscribers.
Uses	A research tool, F&OP are used to research (1) the history of 20th century discussions of key theological topics and divides, (2) the history of Faith & Order Commission's work, and (3) the course of dialogues and agreements within the ecumenical movement.
Need	Not widely or comprehensively available, the Faith & Order Papers are a unique collection that captures the century-long development of the ecumenical movement and its attempts to overcome theological disagreements through dialogue and theological consultation. To keep alive this story and to deepen and broaden research and use, the material needs to be made more widely and accessibly available in academic and ecclesial settings.
Goal	To make the Faith & Order Papers digitally accessible in a scholarly edition around the world through academic and theological library and individual subscription
Specifications	35,000 pages in approximately 300 documents, published individually in two numbered series (1910-1947, and 1948-present), with additional material yearly;
Editorial structure	An *Editorial Director* to set the direction and content of the material, five *Associate Editors* to aid in reviewing the material at various stages, a *Managing Editor* to work with editors and vendors to develop the digital material and its website and to complete the project, and an *Advisory Board* of 12 scholars and librarians to offer advice and promote the project
Technology	OCR-scanned materials will be XML-tagged for display and search functions; additional reference works will be accessible through digital platform will house content and ancillary tools (Bibles, dictionaries) and enable annual and ad hoc updating; user interface; user access apparatus and data collection will also be developed
Phases	Phase 1: Settling on content, timeline, vendors, costs Phase 2: Capturing, tagging of material from print and microfilm sources Phase 3: Designing and building website and user access integration; testing of website and review of materials Phase 4: Launch of promotion and website—perhaps in two stages
Timeline	Aim is to launch the collection in June 2018. Schedule TBD.
Budget	TBD. Estimates for capturing and web development are in process.
Needs	
Evaluation	Criteria include global accessibility, user facility, functionality for researchers (survey), number and venue of subscribers.