



Human Resources Department

Geneva, 22 April 2016

The **World Council of Churches (WCC)** is an ecumenical fellowship of churches founded in 1948, which brings together 345 Christian denominations from all over the world. It promotes Christian unity in faith, witness and service for a just and peaceful world.

The WCC is looking for an **International Coordinator for the Ecumenical Accompaniment Programme in Palestine and Israel (EAPPI) at 100%, based in Geneva**, with overall responsibility for the management of the programme and supervising the staff, development of the programme, contacts with the WCC structures, public relations, advocacy, fundraising and theological reflections, so as to enhance the contributions of the WCC to the ecumenical movement. The position reports to the Coordinator of Peace building and to the Associate General Secretary for Public Witness and Diakonia.

Fluent in English, and at ease both in an international working environment and with the values and mission of the Council, the EAPPI International Coordinator will:

- Coordinate and manager programme, including planning, implementation, monitoring and reporting of the EAPPI, in cooperation with the local programme coordination office, the EAPPI National Coordinators and Local Reference Group.
- Supervise and support WCC/EAPPI staff in Geneva and Jerusalem.
- Manage budgeting and secure adequate funding and resources, and undertake any necessary fundraising.
- Guide the strategic development of the EAPPI, including seeking to establish EAPPI National Coordination offices in new countries/regions, cooperating with PIEF (Palestine Israel Ecumenical Forum), the EAPPI National Coordinators and Local Reference Group.
- Develop Advocacy strategies, in cooperation with the PIEF, the EAPPI National Coordinators and Local Reference Group, to translate the activities and experiences of the Ecumenical Accompaniers into advocacy work on the global level (including lobbying governmental and inter-governmental bodies and networking NGOs, organizing pastoral and fact finding delegations, speaking engagements and hearings, convening regional meetings, workshops, seminars relating to the EAPPI.)
- Work in collaboration with the WCC staff on Middle East
- Provide leadership in ecumenical, theological and ethical reflections on the work of EAPPI

.../...

Qualifications and special requirements:

Experience:

- At least five to ten years in managing a programme related to international development or affairs.
- Must have worked in multi-cultural and multi-religious environment, and possibly with various faith communities, partnerships, network or international agencies.
- Significant experience in planning, monitoring and evaluating and implementing projects/programmes (including the financial and human resources aspects).
- Must have produced some work as evidence for theological/missiological reflection.

Education:

- University degree in international affairs, international development, Missiology

Competencies:

- Able to provide technical and strategic leadership and direction on the development and implementation of WCC's EAPPI project.
- Proven understanding of the realities of managing programmes in a socio-political / religious / cultural tense environment.
- Able to build trust and bring churches and other partners in dialogue.
- Able to address issues from an ecumenical, theological and ethical perspective.
- Able to manage, plan, monitor, report and evaluate projects, including budgets.
- Understand WCC's model of working through partners, especially Faith Based Organisations.
- Ability to communicate well with varied of audiences and have a proven ability in writing skills.
- Flexibility: willing to work outside of normal office hours when required and able to travel, sometimes in difficult situations.
- Proven record of theological reflections.

Language skills:

- Ability to correspond in English. Other languages, particularly German and French, would be advantageous.

Computer skills:

- High level of computer literacy (standard MS office application such as Outlook, Word, Excel and PowerPoint) and internet based communication.

Deadline for applications: 15 May 2016

Applications (CV, motivation letter, Application Form, copy of diploma, work certificate/references) are to be returned to: Human Resources Department: recruitment@wcc-coe.org

The Application Form is available at the following address: <http://www.oikoumene.org/en/get-involved/job-openings>

The WCC Financial Report 2014 can be consulted at the following address:

<https://www.oikoumene.org/en/resources/documents/other/wcc-financial-report-2014-1>